

Savannah International Trade & Convention Center

1 International Drive / P.O. Box 248

Savannah, Georgia 31402

Telephone: (912) 447-4033 * Fax: (912) 447-4722

SAVOR...

Savannah

**SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION - PUBLIC SHOW
AUTHORIZATION REQUEST**

SAVOR...Savannah has the exclusive food and beverage distribution rights within The Savannah International Trade & Convention Center. Exposition sponsoring organizations and their exhibitors may distribute SAMPLE food or non-alcoholic beverage products with written authorization ONLY.

GENERAL CONDITIONS:

- 1) Items dispensed are limited to products manufactured or produced by the exhibiting firm.
- 2) All items distributed are limited to sample sizes:
 - a. Beverages limited to maximum of 2 oz Containers.
 - b. Food items limited to "bite size" (1 oz. or less).
- 3) Use of cooking equipment must have prior approval of The Savannah International Trade & Convention Center.
***Sampling Company must comply with all state and local fire and health codes.
- 4) Exhibiting Company is responsible for securing a City/County of Savannah Health Permit. Permits must be obtained in order to distribute food and beverages. The Temporary Health Permit Application may be found on the Georgia Dept. of Public Health Website at: <http://health.state.ga.us/programs/envservices/FSManual.asp> SEE DOCUMENT K-7
For assistance with, or questions about, this application please contact the Chatham County Health Dept at (912) 356-2160.
- 5) Standard fees for storage, handling, delivery, etc. will be charged where applicable.
- 6) Food and beverage items used as traffic promoters (i.e. coffee, popcorn, bottled waters, sodas, bar service, etc.) MUST be purchased from **SAVOR...Savannah**. Please contact our Catering office with questions on traffic promotions items.
- 7) The applicant named below acknowledges they have sole responsibility for use, service, and disposition of such items in compliance with all applicable laws. State law prohibits the sampling and distribution of alcoholic beverages. Accordingly, the applicant agrees to indemnify and forever hold harmless SAVOR...Savannah, The Savannah International Trade & Convention Center, the City of Savannah and its agents from all liabilities, damages, losses, costs or expenses resulting directly or indirectly from their use distribution or other dispensed food and beverage items.
- 8) At the discretion of SMG Food & Beverage Director any product not approved for sampling will be subject to fees or commissions.

Name of Event _____ Event Date (s) _____

Firm Name _____ Telephone _____ Booth # _____

Address _____ City _____ State _____ Zip Code _____

On Site Contact _____ Title _____

Signature _____ Fax Number _____

E-MAIL ADDRESS: _____

Product (s) you wish to dispense _____

Size of portion to be dispensed _____ Quantity Distributed _____

Proposed method of dispensing and reason for offering samples _____

SERVICES REQUIRED: Please notify **SAVOR...Savannah** at (912) 447-4033 regarding any special services or requests related to your sample distribution. A state sales tax applies to all charges and service charge where applicable.

NOTE: All samples MUST receive prior approval and confirmation from the Show Manager, **SAVOR...Savannah** and The Savannah International Trade & Convention Center. Exhibitors who do not comply will be asked to remove the items from the facility.

APPROVED _____

Sales Manager
SAVOR...Savannah

**PLEASE RETURN TO OUR CATERING OFFICE AT LEAST TWO WEEKS PRIOR TO THE START OF THE SHOW.
COMPLETED FORM MAY BE FAXED TO: (912) 447-4722 OR E-MAILED TO: CCOX@SAVTCC.COM**